

Project Field Engineer

TRAVELING

Position Description

The Project Field Engineer assists in ensuring that each project undertaken is completed safely, on-time and under the budget while meeting management and customer objectives for safety, quality and schedule. Project Field Engineer is able to carry out key tasks and responsibilities with oversight from management. To carry out these responsibilities on a daily basis, the Project Field Engineer is to utilize management tools such as daily reports, safety inspections, quality control logs and project schedules.

Responsibilities

Field Operations

- Assist in the day-to-day Field Operations for the project while meeting management and customer objectives for safety, quality and schedule
- Enforce all Company safety policies, OSHA policies and other applicable safety standards. Hold tool box safety meetings on a weekly basis
- Track construction schedule provided by management
- Create and send 2 week look aheads
- Understand project scope, budget (costs) and sub-contractor scopes of works
- Assist in scheduling equipment, materials and labor for Greystone self-performed work
- Assist in the coordination of all parties involved in the project, which includes contractors, sub-contractors and labor force, to ensure work complies with plans, specifications, standards and meets contract requirements
- Reports field inconsistencies to Project Superintendent
- Attend and document pre-install and owners meetings
- Attend and document weekly foremen meetings
- Exposure to working with government authorities and assist in obtaining all necessary project inspections and occupancy approvals with management review
- Assist with the review and approval for shop drawings
- Assist with documentation and distribute any project changes which may affect schedule, design, scope or cost
- Assist with the project closeout and punchlist process
- Perform additional tasks as requested by management

Relationship Management

- Work professionally with clients, vendors, employees, managers and supervisors
- Assist with maintaining relationships with neighboring occupants
- Build long lasting relationships with customers and subcontractors that are built upon trust and delivering results

Technology

- Utilize business systems and software including Procore, Bluebeam, Microsoft Office, and Microsoft Project

Technical

- Able to understand basic plans, specifications and shop drawings
- Exposure of basic building codes.
- Work to improve personal, technical and supervisory skills through continuing education, training or participation in professional organizations

Qualifications

- Required: 2 or 4-year degree in Construction Management or Construction Trades
- Required: Willing to travel
- Required: OSHA 10; Preferred: OSHA 30 and first aid
- Preferred: one (1) to three (3) years' construction experience or college internship with a general contractor
- Ability to assist in direct supervisory skills over construction crews ranging in size from 10 to 50 field personnel
- Physical Requirements: Sitting, standing, walking un-even surfaces, climbing, kneeling, lifting up to 50 lbs on a regular basis and occasionally lifting up to 80 lbs assisted
- This position requires the ability to maneuver around construction sites where temperatures and noise level can fluctuate, and the ability to see, hear, and verbally communicate with co-workers and clients. Must have near visual acuity to review written documentation.

About Greystone

At Greystone, we don't offer jobs. We offer careers. We offer ample opportunity for career advancement, rewarding work, and a family atmosphere. We offer an excellent benefits package to eligible full-time employees, including: competitive wages, 401(k) retirement plans, profit sharing, health insurance with options for Health Savings Account (HSA) and Flexible Spending Account (FSA), dental and vision insurance, short and long term disability insurance, continuous training with a focus on safety, and more.

Greystone is a general contractor based in Shakopee, Minnesota with offices in Bismarck, North Dakota, Spirit Lake, Iowa, and Austin, Texas. We provide design-build and general construction services to the commercial, industrial and agribusiness industries.

We highly value the safety of all team members on our construction sites. We demonstrate integrity and value quality, collaboration, and client satisfaction. We also aren't afraid to have a little fun. Learn more at www.GreystoneConstruction.com.

How to apply

Fill out the form: [Apply to Work at Greystone Construction \(smartsheet.com\)](http://www.GreystoneConstruction.com)

Greystone Construction is an equal opportunity employer/contractor.

WEBSITE [GreystoneConstruction.com](http://www.GreystoneConstruction.com) | PHONE 952-496-2227 | TOLL-FREE 888-742-6837